



PLANO

3408 Preston Road  
Plano, Texas 75093

Or send from your email to:  
**plano@anamias.com**

## EMPLOYMENT APPLICATION

Anamia's Tex-Mex Inc. is committed to equal opportunity in employment. Consistent with the commitment, applicants are considered for employment and employees are treated during employment without discrimination based on age, race, creed, color, national origin, gender, disability, marital status, veteran status, sexual orientation, religion, military status, alienage or citizenship status or any other characteristic protected by applicable federal state, or local law. Anamia's Tex-Mex complies with the law regarding reasonable accommodation for disabled employees. Applicants requiring reasonable accommodation in order to participate in the interview process are requested to contact the Director of Operations in order to arrange such accommodation.

**Please completely fill out this application. Failure to complete all sections may disqualify you from consideration for employment.**

### GENERAL

DATE OF APPLICATION: \_\_\_\_\_

NAME: \_\_\_\_\_

*Last Name*

*First Name*

*Middle Initial*

ADDRESS: \_\_\_\_\_

*Street*

*City, State*

*Zip*

PHONE: \_\_\_\_\_ Mobile # \_\_\_\_\_

EMAIL: \_\_\_\_\_

ARE YOU ABLE TO PROVIDE VERIFICATION OF YOUR CURRENT LEGAL AUTHORIZATION TO WORK IN THE U.S FOR ANY EMPLOYER?

(Proof of U.S. employment authorization status will be required within 3 days of hire) YES NO

IF YOU ARE A MINOR, CAN YOU PROVIDE WORK AUTHORIZATION? YES NO

ARE YOU OF LEGAL AGE TO SERVE ALCOHOLIC BEVERAGES? YES NO

ARE YOU ELIGIBLE TO RECEIVE ANY AND ALL LICENSES/PERMIT REQUIRED BY LAW TO PERFORM THE POSITION(S) FOR WHICH YOU ARE APPLYING? YES NO

HAVE YOU EVER BEEN TERMINATED FROM A JOB? YES NO

IF YES, PLEASE  
EXPLAIN: \_\_\_\_\_

## POSITION

ARE YOU SEEKING:    FULL TIME            PART TIME            TEMPORARY

WHAT POSITION ARE YOU SEEKING: \_\_\_\_\_

AVAILABLE TO BEGIN WORK: IMMEDIATELY            OTHER DATE: \_\_\_\_\_

HOW DID YOU HEAR ABOUT ANAMIA'S TEX MEX EMPLOYMENT:

NEWSPAPER    INTERNET    FRIEND REFERRED by \_\_\_\_\_            WALKED BY    RECRUITED

HAVE YOU EVER BEEN EMPLOYED BY ANAMIA'S TEX MEX BEFORE?            YES    NO  
 IF YES, WHEN: \_\_\_\_\_

CIRCLE DAYS / SHIFTS YOU ARE AVAILABLE TO WORK:

Mon AM            Tue AM            Wed AM            Thurs AM            Fri AM            Sat AM            Sun AM  
 Mon PM            Tue PM            Wed PM            Thurs PM            Fri PM            Sat PM            Sun PM

IF OFFERED THE JOB FOR WHICH YOU ARE APPLYING, ARE YOU ABLE TO PERFORM THE ESSENTIAL DUTIES OF THIS JOB WITH OR WITHOUT REASONABLE ACCOMMODATION?            YES    NO

## EDUCATION & TRAINING

**EDUCATIONAL BACKGROUND:** Note: Collegiate and graduate educational history should be submitted only for those institutions accredited by an accrediting agency recognized by the federal or state department of education. If you are unsure of the accreditation of your educational institution, it must be noted on this application. Submitting degrees or coursework from a non-accredited institution will be considered a misrepresentation. Please note that we verify educational background.

SCHOOL NAME / CITY, STATE	DEGREE OR DIPLOMA RECEIVED (PLEASE NOTE GED OR OTHER EQUIVALENCY PROGRAM - IF APPLICABLE)	MAJOR STUDIES
High School		
Undergraduate		
Graduate		
Other		

LIST ANY SPECIAL TRAINING RECEIVED THAT MIGHT BE RELEVANT TO THIS POSITION:

Special Training	From (Mo/Yr):	To (Mo/Yr):	Subject	Certificate

LIST ANY OTHER SPECIAL SKILLS, CERTIFICATES OR LICENSES YOU POSSESS WHICH ARE RELEVANT TO WORKING AT A FINE DINING RESTAURANT:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT HISTORY & EXPERIENCE

LIST YOUR EMPLOYERS, ASSIGNMENTS OR VOLUNTEER ACTIVITIES STARTING WITH YOUR MOST RECENT ONE. PLEASE EXPLAIN GAPS IN TIME IN EMPLOYMENT HISTORY. PLEASE INDICATE IF YOU WERE EMPLOYED UNDER A DIFFERENT NAME THAN THAT PROVIDED IN THIS APPLICATION. MILITARY EXPERIENCE MAY BE INCLUDED IF YOU OBTAINED SKILLS WHICH WOULD BE HELPFUL IN THE JOB FOR WHICH YOU ARE APPLYING.

**IMPORTANT: THIS SECTION MUST BE COMPLETED IN DETAIL. YOU MAY ATTACH YOUR RESUME IF YOU WISH, BUT REFERENCE TO A RESUME IS NOT A SUBSTITUTE FOR COMPLETING THIS SECTION.**

FROM (Mo/Yr):	TO (Mo/Yr):	EMPLOYER:
JOB TITLE:		TELEPHONE # & ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:	
TITLE:		
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> NO <input type="checkbox"/> YES		
SALARY: Starting: Last:	REASON FOR LEAVING:	

FROM (Mo/Yr):	TO (Mo/Yr):	EMPLOYER:
JOB TITLE:		TELEPHONE # & ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:	
TITLE:		
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> NO <input type="checkbox"/> YES		
SALARY: Starting: Last:	REASON FOR LEAVING:	

FROM (Mo/Yr):	TO (Mo/Yr):	EMPLOYER:
JOB TITLE:		TELEPHONE # & ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:	
TITLE:		
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> NO <input type="checkbox"/> YES		
SALARY: Starting: Last:	REASON FOR LEAVING:	

FROM (Mo/Yr):	TO (Mo/Yr):	EMPLOYER:
JOB TITLE:		TELEPHONE # & ADDRESS:
IMMEDIATE SUPERVISOR:		NATURE OF WORK PERFORMED/RESPONSIBILITIES:
TITLE:		
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> NO <input type="checkbox"/> YES		
SALARY: Starting: Last:		REASON FOR LEAVING:

## CERTIFICATION & AUTHORIZATION

**Please read carefully before signing.**

I certify that the information given herein is true and complete to the best of my knowledge. I authorize Anamia's Tex-Mex to investigate any information, including my employment history, educational background and credit history. My current and former employers, educational institutions, and personal references may provide information that they may have about me in response to inquiry from the employer. I understand that any offer of employment by Anamia's Tex-Mex is contingent upon obtaining reference information learned through the above mentioned reference checks. I understand that omitting material fact and/or providing false or misleading information or misrepresentations in my application, resume, or during the interview process may result in a refusal to hire, or discharge in the event of employment. I understand that I shall be required to provide documentation establishing my legal authorization for employment within the first three days of my employment. I understand that if employed, my employment will be at will and I will not have a guarantee of employment for any specific period of time unless otherwise provided in a written employment agreement signed by the Director of Operations and myself. Anamia's Tex-Mex is an Equal Opportunity Employer, and shall treat all employees and all applicants for employment equally and fairly based upon job related qualifications and in accordance with all applicable local, state and federal laws.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_